



Position:

Korean Marketing Assistant (Unpaid Internship)

Potential Candidates who are:

- + Interested in Education field
- + Outgoing personality
- + Willing to learn and commit time to complete the tasks
- + Patient, reliable, able to communicate with International students/schools
- + No experience required. We will train you.
- + You must have your own computer and cell phone
- + Stay in Canada for 6 months or longer
- + English Level: Intermediate or higher

Duties:

- + Web Search- Search and gather information from Websites
-Many Websites will be Korean Websites, so it really helps if you like internet surfing
- + Translate some simple documents from English to Korean
- + Provide agency and school info to students (will train)
- + Communicate with schools/overseas agencies by phone/e-mail (will train)
- + Complete given tasks with given time frame
- + Other duties will be assigned depends on candidate's ability or agency needs.
- + May be required to attend some conferences

Additional Job descriptions:

- + You will be mostly working on your computer during your free time
- + Flexible working hours and location (Internet accessible places)
- + Meet with supervisor frequently when needed

Benefits of working in Blue Ocean Agency:

- + You will gain Canadian working experience
- + You will be trained to become a professional student consular
- + Expand your social network in Canada
- + You will get a company reference letter by the end of the internship
- + Meet more international friends and locals
- + Other benefits

If you are interested in this position, please e-mail your resume to info@bointl.com or fax your resume to 778-383-2124